



HEALTH & SAFETY POLICY STATEMENT

Hartle Limited is committed to the management of health and safety in our offices, and all other sites or premises where its work is undertaken, furthermore we shall at all times strive to ensure the health, safety and welfare of our employees, other workers and others who may be affected by our activities.

This policy document forms part of the overall health and safety management system, the objective of which is to prevent risks to Health & Safety by satisfying the requirements of the: Health and Safety at Work Act 1974; the Management of Health & Safety at Work Regulations 1999 and all other relevant legislation and codes of practice.

The Company recognises and accepts that health and safety is an integral part of the day to day working of the organisation and receives the same commitment as other managerial functions. We are committed to continual improvement of performance.

To achieve this Hartle Limited will so far as is reasonably practicable:

- Ensure that all, plant, equipment, storage and systems of work are safe and without risk to health and safety.
- Ensure the safety and absence of risks to health in connection with the handling, storage and transport of articles and substances.
- Provide adequate health and safety information, instruction, training and supervision to enable appropriate standards of competence.
- Take all reasonably practicable measures to eliminate, reduce, isolate or control risks to the health and safety of its employees and non-employees.
- Ensure that provision is made available for the maintenance of workplaces and the working environment for employees that ensure that they are safe, without risks to health and adequate facilities are made available for their welfare at work.
- All information concerning the safe operation pertaining to the Company's products and services are provided;
- Systems are in place, allowing the Company to maintain, monitor and where necessary improve safety performance;
- Regular communication and consultation on health & safety matters between all levels of the business;
- Ensure suitable and sufficient financial and other resources for the proper implementation of the above.

The person with ultimate corporate responsibility for health and safety is the Managing Director who is responsible for ensuring the implementation of this Policy and that it continues to address current legislation by way of suitable and appropriate delegation of responsibilities which can be found within our health & safety policy. The policy will be review on a biennial basis unless changes within the company or legislation dictate otherwise.

A policy of this importance cannot be totally effective without the full commitment and co- operation of every member of staff. All members of staff have a responsibility to make sure that they are familiar with and aware of all Company requirements.

Failure to observe health and safety requirements by any member of staff could lead to disciplinary action. Employees also have a duty to bring any Health and Safety problems and concerns to the attention of Management. Revisions and changes to this Policy and its supporting documents will only be authorised and approved under control.

Signed:
Mr. David Hartle Director

A handwritten signature in black ink, appearing to read 'David Hartle', is written over the printed name.

Date: 17 July 2019

		DATE	SIGNED	POSITION IN COMPANY
Policy First Introduced		19.10.10	D Hartle	Director
Policy Last Reviewed:	Issue No: 2	17.07.19	D Hartle	Director